

THE DOGWOOD BOXER CLUB

CONSTITUTION

1. The name of the Society shall be The Dogwood Boxer Club.
2. The purpose of the Society is:
 - (a) To encourage and promote the ethical breeding of pure-bred Boxers and to do all possible to bring their natural qualities to perfection.
 - (b) To urge members and breeders to accept the standard of the breed as approved by the Canadian Kennel Club as the only standard of excellence by which Boxers shall be judged.
 - (c) To hold events under the rules of the Canadian Kennel Club and to maintain a program of awards which will encourage sportsmanlike competition and advance the interest of the breed.
 - (d) To initiate and maintain educational programs and promotional activities which will stimulate and extend public interest in the Boxer.
3. The Club shall be affiliated with the Canadian Kennel Club and the Boxer Club of Canada. This paragraph shall be alterable.
4. Area of operation of the Club shall be British Columbia but anyone may join. This paragraph shall be alterable.

BYLAWS

Here set forth, in numbered clauses, the bylaws providing for the matters referred to in Section 6(1) of the Society Act and any other bylaws.
All dates of mailing, refer to the Dated Post Mark on the envelope received.

ARTICLE I - MEMBERSHIP

ARTICLE I - SECTION A - ELIGIBILITY

Any person who subscribes to the aims and objects of the Club shall be eligible for membership in the Club, providing that:

1. That such person or his immediate family owns or has owned a Registered Boxer.
2. No person shall be eligible for membership in the Club, nor shall they continue to enjoy membership and be in good standing in the Club, if that person:
 - (a) Has been refused membership in, or has been expelled from or is under suspension from any or all of the following Clubs:

**THE CANADIAN KENNEL CLUB, INC.
THE AMERICAN KENNEL CLUB, INC.
THE AMERICAN BOXER CLUB, INC.
THE BOXER CLUB OF CANADA, INC.**

Or any other Association incorporated under the Animal Pedigree Act or any other Kennel Club or Breed Club.

- (b) Has been convicted of neglect of or cruelty to animals.
- (c) Is a member of, or affiliated with any group, club or organization whose aims and goals or terms of employment are incompatible with or harmful to the Constitution, By-Laws, or Code of Ethics of this Club.
- (d) Is engaged in the breeding, buying or selling of dogs, which are not pure-bred unless expressly authorized by these bylaws and/or Code of Ethics.

ARTICLE I - SECTION B - TYPES OF MEMBERSHIP

1. ASSOCIATE MEMBERSHIP:

- (a) Shall be accorded to anyone 16 years of age or older who has completed the prescribed application form and paid the prescribed fee established by the Club.
- (b) Shall be entitled to receive all notices and attend all functions of the Club. They shall not have the right to vote at any meeting, stand for election of an Officer or Director, nor vote at any election

2. REGULAR MEMBERSHIP:

- (a) Shall be accorded to anyone 16 years of age or older who has, during the 12 months immediately preceding his/her application for Regular membership, completed one year as an associate member, and been approved by the Regular membership.
- (b) Shall have all the rights and privileges provided to them under this Constitution and these by-laws including full voting privileges.

3. HONORARY MEMBERSHIP:

Honorary members shall be entitled to receive all notices and attend functions of the Club. They shall be exempt from paying dues and are not entitled to voting privileges. Honorary membership may be conferred upon any person under special circumstance on the recommendation and approval of the membership.

4. LIFE MEMBERSHIP

Life membership shall be conferred upon any Regular member who has rendered service to the Club, and been a Regular member, for a period of 15 years. Life members shall be accorded all privileges of Regular members and shall be exempt from paying dues

ARTICLE I - SECTION C - APPLICATION FOR MEMBERSHIP

Each applicant for membership shall apply on a form as approved by the Executive Board and which shall provide that the applicant agrees to abide by this constitution and by-laws, Code of Ethics and the rules of the Canadian Kennel Club. Each applicant shall receive a copy of the Clubs by-laws and Code of Ethics along with the application for membership.

Associate Membership

Any person desiring Associate membership in the Club shall submit the Club's Application Form, together with one year's Clubs dues and initiation fee, to the Club's Secretary. Upon receipt of the completed application the

name of the applicant shall be submitted to all members. Any member wishing to object to any application must do so in writing to the Secretary, post marked within thirty (30) days of submission of the applicant's name. If no objections are received within this period then the applicants are welcomed as Associate Members.

Regular Membership

Any person desiring Regular membership in the Club must have served as an Associate member for a minimum of one year immediately prior to applying for Regular Membership. Such person(s) shall submit the Club's prescribed Application Form, duly sponsored by two (2) Regular Club members in good standing and not from the same household, to the Club's Secretary. Upon receipt of the completed application the name of the applicant shall be submitted to all members. Any member wishing to object to any application must do so in writing to the Secretary, post marked within thirty (30) days of submission of the applicant's name. If no objections are received within this period then ballots will be sent to all Regular Members, if the applicant is approved by a majority of responding votes from the Regular Membership, then they are welcomed as Regular Members.

Objection

1. If an objection is made, the objection will be forwarded to the applicant and sponsors within seven (7) of its receipt for their response. The applicant and sponsors shall have twenty-one (21) days from the post mark on the letter to the Sponsors and applicant to forward their response, if any to the Club Secretary. Such responses shall be considered by the executive together with the objection within thirty (30) days of the post mark on the response from the applicant or sponsors. The Executive, applicant, sponsor or complainant may request that any of the parties involved be present at this meeting. If the objection is upheld all moneys will be refunded and the application shall be cancelled.
2. Any individual rejected for membership by the club must be provided with a written explanation.
3. The Applicant or the Member filing the objection may file an appeal, in which case the procedure set out in Article V, paragraphs 8 to 13 inclusive with such modifications as are necessary, shall apply.
4. The applicant may attend any meeting of the Club during the time the application is being processed but will have no Regular Membership privileges.

ARTICLE I - SECTION D - TERMINATION OF MEMBERSHIP

A person shall cease to be a member of the Club if that person:

- (a) Resigns, in which case written notice must be given to the Club;
- (b) For non-payment of dues or any indebtedness to the Club;
- (c) As a result of deprivation, suspension, debarment, expulsion or termination of Canadian Kennel Club membership as imposed by the Canadian Kennel Club's Discipline Committee.
- (d) By Expulsion *
- (e) By Forfeiture *
- (f) By Suspension *

*See section on discipline: ARTICLE V, SECTION A - GROUNDS

ARTICLE II – EXECUTIVE BOARD

ARTICLE II - SECTION A - NOMINATIONS AND ELECTIONS

1. At the Annual Meeting in October nominations for the positions of Officers and Directors may be made from the floor or in writing to the Secretary. All nominees must be Regular members, 19 years of age and in good standing as of October 1st. All nominees must be willing to run for the positions nominated and if nominated in writing they will be contacted to confirm their acceptance.
2. No member shall be entitled to hold the office of President, Vice President, Treasurer, Secretary, BC South West Director or BC North East Director unless he or she has attended fifty percent (50%) of the meetings in the past fiscal year.

3. At the October meeting a list of nominees will be presented to the membership. Ballots shall be mailed, listing all elected offices with their prospective nominees to all regular members in good standing, at least 30 days prior to the date scheduled for the vote. These ballots must be returned to the Chairman of the Election (To be appointed by the Board) by November thirty (30). Voting by proxy is not permitted.
4. The Zone Directors shall be elected by members residing in that area.
5. December 1st the ballots will be counted by the Elections Chairman and two (2) Board Members and the results shall be distributed to the members.
6. The newly elected officials will take office the following January of the new fiscal year and hold office for a term of one year.

ARTICLE II - SECTION B - OFFICERS OF THE CLUB

1. Officers of the Club shall be a President, Vice-President, Secretary, Treasurer, all of whom must be Canadian residents and regular members in good standing with the Canadian Kennel Club.
2. The Executive of the Club shall consist of the above officers together with the immediate Past President.

ARTICLE II - SECTION C - EXECUTIVE BOARD MEMBERS

The Executive Board shall be comprised of the Officers and Directors (BC South West Director, BC North East Director) all of whom must be Canadian residents and regular members in good standing with the Canadian Kennel Club. The Zone Directors must reside in the area which they represent.

ARTICLE II - SECTION D - DUTIES OF THE EXECUTIVE BOARD:

1. The duties of the Executive shall be to endeavour to further the objectives as set forth in the Constitution and By-Laws, to secure and maintain an efficient organization of the Club. The President of the Club may, at any time, call a Special Meeting of the Executive Board on giving seven (7) days notice and shall do so when requested in writing by three (3) or more members of the Board .
2. The Executive Board shall not receive remuneration for being or acting as a Officer or Director of the Club, but the Board may authorize repayment of out-of-pocket expenses, upon receipt of an itemized statement when necessary expenditures are made on behalf of the Society.
3. The Board may appoint standing committees to advance the work of the club in areas which may well be served by committees. Ad hoc committees may from time to time be appointed by the board to aid the Board with specific projects. Any committee appointment may be terminated by a majority vote of the Board upon written notice being sent to the appointee, and the Board may appoint a successor to the person whose services have been terminated.

ARTICLE II - SECTION E - DUTIES OF THE OFFICERS AND DIRECTORS

1. President:

The President shall preside at all meetings of the Club and shall have the right to request any other Officer or member to preside temporarily and for a specific purpose. In the absence of the President, the Vice-President shall preside. In the absence of both the members shall appoint a Chairman. The President shall be ex-officio, a member of all Committees.

2. Vice-President:

The Vice-President shall act for the President on occasion when the President is not in attendance, or when directed to do so by the President.

3. Treasurer:

It shall be the duty of the Treasurer to:

- (a) Have custody of the books and records belonging to the Club.
- (b) Collect all dues and moneys owing to the Club and record same.
- (c) Keep a book for the purpose of account of all moneys of the Club and of all financial dealings therewith and have same present at all meetings and ready for inspection on request by any member.
- (d) Deposit all moneys in a Chartered Bank or Credit Union in an account entered in the name of the Club.
- (e) Report monthly or when required to do so on revenues, expenses and current bank balance for the immediate preceding month. To provide for publication a mid-yearly (June) statement for the Clubs minutes showing a balance of revenues to this point of the Clubs finances.
- (f) Hold the books of the Club ready for inspection by the appointed members at any time.
- (g) He or she shall be designated as one of the signing officers on all cheques drawn on account of the Club.

4. Secretary:

It shall be the duty of the Secretary to:

- (a) Handle all day to day correspondence of the Club.
- (b) Keep a record of all meetings and all business of the Club and Executive.
- (c) Read to each meeting the Minutes of the previous meeting if not circulated.
- (d) Keep the official roll of members, giving names and addresses.
- (e) Provide a copy of the Minutes and date of next meeting to the Newsletter.

5. Zone Directors:

The zone directors shall direct all club business specifically pertaining to their respective zone.

Each officer on expiration of his or her official term shall transfer all Club property what so ever in his or her possession over to the successor of each office

ARTICLE II - SECTION F - VACANCIES

- 1. Should any vacancy occur in the Board of Directors, however caused, a meeting of the Board shall be convened within thirty (30) days and such vacancy shall be filled from among the members of the Club entitled to vote and in good standing by a majority vote of the Board. Such appointee shall serve during the unexpired term of the vacancy. In the event of the President's chair becoming vacant the Vice-President will fill the office for the balance of the term.
- 2. If at any meeting at which an election of the Board of Directors ought to take place, the places of the retiring officials are not filled up, such of the retiring officials as may be requested by the newly elected officials shall, if willing, continue in office until new officials are elected either at a Special General Meeting specially convened for that purpose or at the next Annual General Meeting.
- 3. Members may, after following the complaint procedure, by Special Resolution remove an Officer or Director before the expiration of his or her term of office.

ARTICLE III - MEETINGS

ARTICLE III - SECTION A - GENERAL MEETINGS

General meetings will be held at least two (2) times a year, the date to be decided at the previous meeting. Members will be notified at least 30 days in advance of all General meetings, date/time/place .

ARTICLE III - SECTION B - ANNUAL MEETING

The Annual General Meeting shall be held in October of each year. Date to be decided by the Board and every member notified by mail at least thirty (30) days prior. Nominations will take place at the Annual General Meeting.

ARTICLE III - SECTION C - SPECIAL GENERAL MEETINGS

A Special General Meeting of the Club shall be called on not less than fourteen (14) days notice in writing to the general membership under the following circumstances:

1. At the discretion of the Executive Board.
2. Upon request in writing from at least 10% of the voting members of the Club.

ARTICLE III - SECTION D - BOARD MEETINGS

The Executive Board may meet at such times and places as it sees fit. Members of the Board shall be given seven clear days notice of a Board Meeting when possible. Only those Board members attending a meeting shall have a vote at such meeting.

ARTICLE III - SECTION E - QUORUM

1. A quorum for conducting the business of the Club at General Meetings shall be never less than five Regular members in good standing.
2. A quorum for conducting the business of the Club at the Annual General Meeting of the Club shall be never less than five Regular members in good standing.
3. A quorum for conducting the business of the Club at Special General Meetings of the Club shall be never less than five Regular members in good standing.
4. A quorum for conducting the business of the Club at Board Meetings shall be a majority of the Board then in office

ARTICLE III - SECTION E - ORDER OF BUSINESS

The order of Business at all Regular, Special and Annual General Meetings of the Club shall be as follows:

1. Recording of members and guests in attendance.
2. Meeting brought to order by the President.
3. Minutes of last meeting.
4. Business arising from the minutes.
5. Treasurers report.
6. Reading of Correspondence.
7. Business arising from Correspondence.
8. Reports of any Committees.
9. Old business.
10. New business and nominations if it's the Annual General Meeting.
11. Good & Welfare
12. Adjournment.

ARTICLE III - SECTION F - VOTING

1. The voting on all matters, except where otherwise covered in the by-laws shall be by show of hands.
2. Any member making a motion may request a vote by secret ballot.
3. Voting by mail is permitted-and all ballots shall be mailed to all Regular Members in good standing at least 30 days prior to the date scheduled for the vote. These ballots must be returned to the designated Officer 2 calendar days before the date scheduled for the vote
4. Any single financial expenditures of over \$500.00 should be distributed for comment and then voted on

- at the next regular meeting.
6. The president may only vote when it is required to break a tie vote, election of new Officers and Directors and in the choice of Judges for events held by the Club.
 7. Voting by proxy is not permitted.

ARTICLE III - SECTION G - PROCEDURES

This Club shall be governed in the conduct of its meetings by regular Parliamentary Usage, unless otherwise provided for in the Constitution or By-Laws and it shall be the duty of the Presiding Officer to rigidly enforce the Robert's Rules of Order.

ARTICLE IV - FINANCE

ARTICLE IV - SECTION A - GENERAL

1. The fiscal year of the Club shall be from January 1 to December 31.
2. The financial records of the Club shall be reviewed by two (2) members in good standing of the Club appointed to do so at the Annual General Meeting. A statement will be distributed.
3. The income and property of the Club from what ever source derived shall be applied solely toward the promotion and furtherance of the aims and objects of the Club and no part thereof may be available directly or indirectly as profit or gain to members of the Club past, present or future, or to any person claiming through any member.
4. The Society may exercise borrowing in accordance with the Society Act.

ARTICLE IV - SECTION B - DUES

1. The amount of yearly dues and initiation will be decided each year at the Annual General Meeting. Members joining after July 1 shall pay only half the yearly dues for that year.
2. Membership dues are payable before January 1st of each year. Members whose dues have not been received by January 1st will be contacted by the club secretary, to ascertain their intent to renew. There will be a grace period of 30 days. Members whose dues have not been received by January 31 of the current year shall be considered as non-members and in order to rejoin must follow the same procedure as if newly applying for membership.

ARTICLE IV - SECTION C - BANK AND AUTHORISATION OF EXPENDITURES

All outstanding accounts approved by the Board of Directors shall be payable by cheque signed by the Treasurer and one other Officer, the President or Vice-President or Secretary.

ARTICLE IV - SECTION D - DISSOLUTION

The club may be dissolve at any time by providing to the Canadian Kennel Club written documentation signed by at least fifty-one percent(51%) of the eligible voting members who are in favour of this decision; proxies are not permitted. In the event of dissolution of the Club, other than for the purposes or reorganization, whether voluntary or involuntary or by operation of law, none of the property of the Club, nor any proceeds thereof, nor any assets shall be distributed to any members of the Club. After payment of the debts of the Club, its property and assets shall be given to a charitable organization for the benefit of dogs such organization being selected by the Executive Board.

ARTICLE V - DISCIPLINE

ARTICLE V - SECTION A - GROUNDS

The Executive Board of the Club shall have the power to suspend, expel or censure any member of the Club if, within the procedures outlined below, it is demonstrated to the Board beyond reasonable doubt that any such member:

1. Engaged in any act or acts, or participated in any act or acts which may bring the name of the Club or any of its members into disrepute.
2. Permits a Registered Boxer under his or her control or that the member knew or ought to have known, whether for gain or profit or not, to be mated with a Boxer that is not Registered OR any Boxer with white ground colour or entirely white or any colour other than fawn or brindle..
3. Registered or sold or caused to be registered or sold any Boxer with white ground colour or entirely white or any colour other than fawn or brindle, which has not been spayed or neutered.
4. Disposed or caused to have been disposed of puppies or adult Boxers to a pet shop, chain of pet shops or commercial kennels for sale.
5. Knowingly bred their stud dog to a bitch owned by a commercial kennel.
6. Contravenes the By-Laws, Code of Ethics, rules, regulations, procedures and policies of the Club.
7. Any member of the club who is suspended, debarred, deprived, expelled, or whose membership has been terminated by the Canadian Kennel Club's Discipline Committee, shall be suspended from the privileges of the club for a like period.

ARTICLE V - SECTION B - COMPLAINTS AND APPEALS

The following shall be the procedure required where any complaint is raised with regard to the conduct of any member of the Club.

1. Any complaint shall be made in writing to the Secretary of the Club. Any such complaint shall include a complete description of the facts and events surrounding the conduct complained of and shall be made in the form of an Affidavit sworn under oath before a Notary Public or a Commissioner of Oaths.
2. Any such complaint shall then be provided in full by Registered Mail to the member whose conduct is complained of.
3. On motion of the defendant before hearing, or upon its own motion, the Board may dismiss without hearing any complaint it finds to be of trivial nature that the interests of the Club does not justify the expenditure of time, money and other resources necessary for the conduct of a disciplinary proceeding.
4. The member complained of shall have thirty (30) days (post mark) in which to respond to the statements provided to him or her. Any such response shall be mailed to the Secretary in the form of an Affidavit under sworn oath before a Notary Public or Commissioner of Oaths reciting the basis upon which the complaint is disputed. The member who is the subject of the complaint shall also be entitled to submit such other evidence as he or she deems appropriate to the Secretary together with his or her response to the complaint.
5. The President shall then call together the Board along with the Complaining Party and the Party Complained of, no later than 60 days from the date the complaint was mailed at a site, time and date satisfactory to all parties. However, upon request of either party or the Board, for good cause, an adjournment to a later date, not to exceed 120 days from the date that the complaint was filed may be granted. Requests for a postponement must be post marked 7 days before the hearing date. At least 14 days (post mark) notice must be given for a new hearing date.
6. At this meeting the Board will consider the statements submitted as well as oral evidence tendered by the parties
7. The Board will then vote by secret ballot and by majority vote determine whether or not the complaint is to be upheld or not. If upheld the sanction to be imposed upon the member complained of, if any shall

take effect immediately, communicated to the parties in person or by Registered mail. The decision of the Board shall be published in the Newsletter.

8. Where the complaint is dismissed, no further actions will be proceeded with and no further complaint based on the same series of facts or events shall be received.
9. A Complainant or Defendant wishing to appeal any decision of the Board shall file notice with the Secretary of the Club within 21 days (post mark) of the hearing date. Such notice shall be in writing and provide sufficient information of the grounds for an appeal. An Appeal Committee of 3 Voting members in good standing shall be appointed by the Board to hear the appeal.
10. The Board may request the Appellant to pay an Appeal fee upon filing the Appeal. Such fee shall not exceed an amount which shall be set by the membership of the Club. Should the Appeal be allowed, the Appeal Committee and the Board at its discretion, direct that all or part of the fee be returned to the Appellant.
11. Upon receipt of the Notice of Appeal, any penalty imposed by the Club shall be stayed pending the outcome of the Appeal.
12. The Respondent(s) shall be notified within 7 days (post Mark) after receipt of the appeal, that the decision will be going to the Appeal Committee.
13. Both parties shall be given notice of the hearing of the appeal within 30 days (post mark) of the receipt of the Appeal. The Appeal Chairperson shall make every effort for the time, date and location be convenient for all parties.
14. The parties shall be advised of the decision of the Appeal Committee in person or by certified mail. The decision shall be published in the Clubs Newsletter.

ARTICLE V - SECTION C - GOOD STANDING

1. All members are in good standing until they are suspended, expelled, or fail to meet membership requirements in accordance with the bylaws.

ARTICLE VI - TRANSFER OF CLUB PROPERTY

Each officer on the expiration of his or her official term shall transfer all Club property what so ever in his or her possession over to the successor of each office.

ARTICLE VII- AMENDMENTS

ARTICLE VII - SECTION A - CONSTITUTION

Amendments may be proposed by the Board or petitioned by the members and may only be made under the following conditions:

1. That notice of such proposed amendments shall be submitted in writing to the Secretary of the Club at least sixty (60)days prior to the Annual General Meeting. These changes shall be published in the September Newsletter so that members may discuss them at the Annual General meeting. The Secretary will mail out ballots on the proposed changes to the voting membership within 30 days after the Annual General meeting.
2. Ballots must be returned to the Secretary within 60 days of the Annual General Meeting. Voting must be by mail in ballot; proxies are not allowed.
3. The proposed Amendment must be approved by a seventy-five percent (75%) vote of all eligible members.

ARTICLE VII - SECTION B - ALTERATION OF BY-LAWS

Alterations to the By-Laws may be proposed by the Board or petitioned by the members. And only be made under the following conditions:

1. A By-Law may be enacted or annulled by providing notice of the proposed amendment or other alteration to the general membership, comments and suggestions should be forwarded to the Secretary on the amendments within 45 days of distribution of such notice.
2. After reviewing the memberships comments and suggestions, by the Board, the proposed amendments and ballots will be sent to the voting members for their approval.
3. Ballots must be returned to the Secretary within forty-five (45) days of mailing to the members. Voting must be by mail in ballot; proxies are not allowed.
4. The proposed amendment or alteration must be approved by seventy-five percent (75%) vote of all eligible members.

ARTICLE VIII- JURISDICTION

The Area of Operation of the Club shall be British Columbia but anyone may join.